

MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
THURSDAY, FEBRUARY 7, 2019 – 5:30 P.M.
MUNICIPAL BUILDING
2 E. MAIN STREET, ST. CHARLES, IL, DEN A

1. Call to Order

The meeting was called to order by Chair Waibel at 5:30PM

2. Roll Call

Present: Waibel, Gacic, Weddell, Silkaitis, Cumblad, Cohen

Additional Present: Recording Secretary Kimberly Abatangelo

Arrived at 5:34PM: Travilla

Absent: None

3. Action

A. Approval of meeting minutes October 11, 2018

Motion to approve minutes with edits as discussed by Cumblad, second by Weddell

All in favor Aye: 6 No: 0

B. Approval of meeting minutes October 30, 2018

Motion to approve minutes with edits as discussed; motion by Cumblad second by Weddell

Aye: 7 No: 0

4. Chair Report

Chair Waibel shared she spoke with Mayor Rogina about asking his commissions if they voted by proxy. The 708 Mental Health Board does not vote by proxy.

Chair Waibel shared that she spoke with the City business division and had a discussion on funding numbers available for this year. First estimates look to be around \$590,000. We will get specific numbers soon.

Chair Waibel discussed some association changes in leadership as follows; ACMHAI's new president is Scott Block as of January 1st, 2019, in addition to his position as director of McHenry County 708 Mental Health Board.

Jerry Murphy from the INK Board is stepping down from his position on March 31st, 2019. Delilah Allegria will be the new director.

Chair Waibel spoke with Living Well: they will not be applying this year due to some internal changes they've experienced.

Chair Waibel discussed a March 6th, 2019 allocations meeting just to be sure all board members had this noted on their calendar.

5. Old Business

A. Kane County 708 Strategy

Chair Waibel discussed information regarding the Countywide 708 board strategies and information to the extent information is available. Roundtable

discussion about future planning. Ideas shared included data collection for a future discussion with the Board.

B. Rubric Scoring

Chair Waibel thanked the sub-committee for their hard work on creating the rubric.

Carla Cumblad shared that after creating the rubric, and then attempting to put it to practical use, it has been shortened. Roundtable discussion about how individual members will work with the rubric regarding the applications received and uniform scoring methods by individual Board Members. A point was made that a portion of the reason the application was revised was to require more data in applications from agencies.

Ron Weddell discussed some specific examples of his scoring methods in conjunction with applications received, opening discussion for employing methods of scoring and what questions are raised by individual board members. Areas of clarification for future revisions to the application were also discussed. Michael Cohen raised the question asking how all questions would be discussed condensed and asked of presenters in the meeting on Feb 28th.

Roundtable consensus was reached that no additional days to return answers for components of the application lacking information would be given to agencies. The Board may consider offering feedback identifying areas where application information fell short of what is asked on the application. The end goal is to receive all of the information asked on the application, in the desired level of detail. A recommendation was made, identify ranges, in which scores fall, using it as a method to employ metrics and the scoring rubric. Roundtable discussion on what areas are data seeking versus micromanaging. Question was asked if any monies are ever held in reserve with the 708 Board. Roundtable discussion regarding allocating all funds available. The question was asked, clarifying that all board members are in agreement the shortened scoring rubric will be used. All are in agreement scored rubrics will be brought to the meeting on Feb 28th. Clarifying question was asked, how will the Board address questions with the agencies, perhaps consolidating them in the brief time prior to the presentations.

6. New Business

Processes / Roles of Positions

Chair Waibel discussed roles of membership with the 708 Mental Health Board. To clarify, Chair Waibel states this is in reference to representing the Board, and how these potential discussions would be communicated back to the Board. Roundtable discussion about how processes and procedures need to be clarified and redefined. Discussion included how the 708 Board would be represented and



identified through board leadership. It is felt there should be some written structure. The topic will be discussed further at a future meeting.

7. Adjourn

Motion to adjourn made by Cumblad second by Gacic

Voice Vote Aye:7 No: 0

Meeting adjourned at 7:44PM.

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting Should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).